



## Online registration

### Conseil scolaire catholique des Grandes Rivières

Dear Parents,

The ministry wishes to collect new information from families about the experiences of children in child care and early years programs in Ontario. You are invited to answer the online survey by following the link below.

As part of this initiative, the Conseil scolaire catholique de district des Grandes Rivières is also introducing online registration for kindergarten in order to make it easier for parents to register their children in school. You can access online registration by following the link below. The ministry survey will follow the registration.

Web link for the online registration

<https://inscription.cscdgr.education/VIA/Account/LogOn>

## Online registration

### Conseil scolaire catholique des Grandes Rivières

Click the link below to begin registration.

<https://inscription.cscdgr.education/VIA/Account/LogOn>

The screenshot shows the login page with fields for 'Nom d'utilisateur ou courriel' and 'Mot de passe'. Below the login fields, there is a link for 'Parents/Tuteurs' under the heading 'Besoin d'un compte?'. A red arrow points from the text '1. Click "Parents/Tuteurs" to begin the process...' to this link.

1. Click "Parents/Tuteurs" to begin the process and to create an account. You can register more than one child with one account.

This screenshot shows the 'Besoin d'un compte?' section with two options: 'Parents/Tuteurs' and 'J'aimerais inscrire mon enfant dans une école du conseil scolaire'. A red arrow points from the text '2. Click the second option "J'aimerais inscrire mon enfant dans une école du conseil scolaire"' to the second option.

2. Click the second option "J'aimerais inscrire mon enfant dans une école du conseil scolaire"

The screenshot shows the account creation form with fields for 'Prénoms', 'Nom de famille', 'Courriel', and 'Mot de passe'. Below the fields is a 'Créer' button. A red arrow points from the text '3. Click "Créer un compte"' to this button.

3. Click "Créer un compte".

This screenshot shows the login page with the 'Nom d'utilisateur ou courriel' field filled with 'votre.courriel@hotmail.com'. Below the login fields, there is a link for 'Commencer' under the heading 'Besoin d'un compte?'. A red arrow points from the text '6. Once the account is created, return to the screen "Ouverture de session" and enter the required information to make the connection.' to this link.

4. Enter the required information and press "Créer". An email will be sent to you.

5. You will receive an email and you will be required to confirm the creation of the account.

6. Once the account is created, return to the screen "Ouverture de session" and enter the required information to make the connection.

7. Choose « Commencer » near the "Inscription en ligne M/J" option

The screenshot shows a web form for online registration. At the top, there is a header with the logo of the 'Conseil scolaire catholique de l'Est de l'Ontario'. The main title is 'Inscription en ligne M/J'. Below the title, there is a sub-header and a large text area for 'Commentaire pour l'élève et les parents'. This is followed by another 'Commentaire pour l'élève et les parents' section. The form then asks 'Inscrire pour quelle année scolaire?' with a dropdown menu showing '2018-2019'. Next is 'Inscrire pour quelle école?' with a dropdown menu showing 'É.C. St-Hubert'. Then 'Inscrire pour quel niveau?' with radio buttons for 'Primaire' and 'Juniore'. The final section is 'Information de l'élève' with a dropdown for 'École' and a text field for 'Niveau d'inscription'.

8. Enter the required information in the following fields.

- The red bullet points are required fields
- You can close the online form and return to it at a later time. All inputted information will automatically be saved.

9. Once you have completed the form you must press “Soumettre” and this will confirm your registration.

\*\*\*If changes are required to the form after you have submitted the registration, you will need to contact the school directly to make these changes. Once you have submitted the registration, you will no longer have access to the form.

We look forward to welcoming your child!

Thank You

Lorraine Presley, directrice de l'éducation